

Cuyahoga Valley National Park Volunteer Program

Building a Community of Park Stewards



Cuyahoga Valley National Park Internship Opportunity

Position Title:	Graphic Design Intern
Dates of Internship:	Late January-May 2017
Hours:	8-16 hours/week. Flexible schedule. Primarily weekdays. Office and work-from-home.
Location:	Cuyahoga Valley National Park headquarters, Brecksville OH, 44141.
Duties:	Support park interpretive media and communications through a variety of entry-level graphic design assignments including 1.) layout of new Canalway Quests following series conventions and using files from existing titles as templates; 2.) updating existing Canalway Quest brochures; 3) touching up Canalway Quest maps and illustrations and/or creating original artwork (optional); 4.) updating park website, especially to meet accessibility standards; and 5) helping to manage the park photo collection. All products will be produced within the NPS or the Ohio & Erie Canalway graphic identity. Graphic design may be done at home, at school, or on an NPS computer.
Skills Required:	Skill in using Adobe InDesign, taking direction from supervisors, and meeting the needs of "clients." Proficiency in Microsoft Word. Experience using Adobe Illustrator and/or in web content management preferred.
Requirements:	Applicants must complete a National Park Service Volunteer-in-Parks Agreement and may be subject to a background investigation. U.S. citizenship, valid driver's license, and reliable transportation required. Local candidates only.
Salary/Benefits:	No stipend is available. Student may obtain internship credit with university upon approval of academic advisor. Interns receive the same protection as NPS employees for tort claims and injury compensation and are considered to be federal employees for those purposes only.
Outcomes:	Integrate academic theory with practical experience. Gain project management experience. Work with experienced communication professionals. Network with professionals. Learn skills to advance your career.
How to Apply:	Send résumé and cover letter to apply@forcvnp.org with the position title as subject line.

